



COMPLAINT OF NUISANCE

Environmental Health
ENVIRONMENTAL PROTECTION TEAM

If you require any assistance in completing this form, please ring 01237 428810

Details of person making complaint

Name.....

Address.....

.....Post Code.....

Tel. Home;..... Tel. Work

Email:.....

Details of complaint

Person or source complained of.....

.....

Address.....

.....

Nature of complaint.....

.....

.....

When did problem first occur?.....

.....

How often and when does the problem recur (i.e. days/times)

.....

..... **PTO**

How does the problem affect you?.....

.....

.....

.....

Has the problem been discussed with the person responsible? **Y / N**

Outcome of discussion.....

.....

Have you previously complained about this matter to:

Torrige District Council	Police	Other agency
Yes / No	Yes / No	Yes / No
When:	When:	Who:
		When:

If yes, what was the outcome:

.....

Any other comments.....

.....

.....

.....

The above information is true to the best of my knowledge and belief. I acknowledge that the information will be used in the investigation of my complaint. I understand that although my name will not be divulged during the investigation, should the Council take legal action I may be asked to make a legal statement.

SIGNED.....DATE.....

NAME (please print in capitals)

RETURN THIS FORM TO:
Environmental Protection
Torrige District Council
Riverbank House, Bank End, Bideford
Devon, EX39 2QG

FOR OFFICE USE ONLY:	
COMPLAINT No
CASE OFFICER

Privacy Notice

Torrige District Council collects stores and processes your personal information in accordance with the requirements of the General Data Protection Regulation (Regulation (EU) 2016/679) and Data Protection Act 2018.

Our lawful basis has been determined as:

- Public Task – in relation to personal data
- Substantial Public Interest/Legal Claims – in relation to ‘special category’ personal data

Personal information provided on this form may be shared with other council services to enable us to provide the service requested.

Personal information provided on this form may be shared with third parties where we are legally obliged to do so, or where this is necessary to enable us to provide the service requested.

To view our full privacy policy including information on your rights, how to contact the Data Protection Officer, data retention information, more detail on information sharing and how to provide feedback or make a complaint, please see the privacy pages of our website

Website: <http://www.torrige.gov.uk/privacypolicy/>

Alternatively, a full copy of our privacy policy can be viewed at our main office or a copy can be requested by writing to the Data Protection Officer at Riverbank House, Bideford, Devon, EX39 2QG