

LICENSING ACT 2003 – FEES

Fees for all Licensing Act 2003 authorisations have been set by central government. Premises licence fees are based on the non-domestic rateable value (NDRV) of the premises. To find out the NDRV of a premises, please check using the Valuation Office's website: <https://www.gov.uk/correct-your-business-rates>

These are divided into 5 bands:

Band	A	B	C	D	E
Non-domestic Rateable value	£0 - £4300	£4301 - £33,000	£33001 - £87000	£87001 - £125000	£125001 and over

The fees for new or variation applications for the premises licences and club premises certificates are set out below. An annual fee will also be due on the anniversary of the issue of the licence/certificate.

Rateable value bands	A	B	C	D	E
Application/Variation	£100	£190	£315	£450	£635
Annual Fee	£70	£180	£295	£320	£350

However the fees for new or variation applications for premises licences and club premises certificates where (a) the premises are in Band D or in Band E; and (b) the premises are used exclusively or primarily for the supply of alcohol on those premises, are set out below.

Rateable value bands	A	B	C	D	E
Application/Variation	n/a	n/a	n/a	£900	£1905
Annual Fee	n/a	n/a	n/a	£640	£1050

Also, new or variation applications for premises licences and club premises certificates where the capacity of the premises will exceed 5,000 are subject to additional fees. Please contact the Licensing Team for details.

Community buildings are exempt from paying an application fee, provided there is no sale of alcohol or late night refreshment. For more information about this exemption and to check whether you would qualify, please contact the Licensing Team.

Other Fees

Type of application	Fee due
Minor variation of premises licence or club premises certificate	£89
Application for a personal licence	£37
Application to vary licence to specify individual as premises supervisor	£23
Application to transfer premises licence	£23
Interim Authority Notice	£23
Notice of interest in any premises	£21
Application for copy of licence, certificate, summary or TEN due to theft or loss	£10.50
Notification of change of name or address (personal or premises licence)	£10.50
Notification of change of name or alteration of club rules	£10.50
Change of relevant registered address of club	£10.50
Temporary Event Notice	£21.00