



Non-Domestic Rates Application for Retail Rate Relief

Relief is awarded under section 47 of the Local Government Finance Act as amended by the Localism Act 2003 and is subject to State Aid de minimis limits.

Account Reference

Property Reference

Rateable Value

Under the Local Government Finance Act 1988, local authorities can grant relief to any occupied retail properties with a rateable value of less than £51,000 that are wholly or mainly used as shops, restaurants, cafes and drinking establishments in each of the years 2019-20 and 2020-21. The relief will be one third of the annual rates bill after deducting all other reliefs.

APPLICATION FOR RETAIL RATE RELIEF	
To apply for Retail Rate Relief please complete all questions on the application form below and. Please return a signed copy of the application form to the address at the end of the form	
a) Full name of ratepayer/owner	<input type="text"/>
b) Full address of the property for which relief is claimed	<input type="text"/>
c) Address for correspondence (if different to above)	<input type="text"/>
d) What is the property used for? (for example: pub, restaurant, shop, beauty salon etc)	<input type="text"/>
e) Is the use stated above the sole use of the property?	Yes <input type="checkbox"/> No <input type="checkbox"/> If no, please provide further details of what the property is also used for <input type="text"/>

STATE AID DE MINIMIS DECLARATION

This award shall comply with the EU law on State Aid on the basis that, including this award, the ratepayer/owner named overleaf shall not receive more than €200,000 in total of De Minimis aid within the current financial year or the previous two financial years.

Please list all previously received De Minimis aid below; including the total amount of this and any other Retail Relief you are being granted.

Amount of de minimis aid	Date of aid	Organisation providing aid	Nature of aid
£	1 April 2019 – 31 March 2020	Local Authorities (for retail relief total you do not need to specify the names of individual authorities)	Retail Relief

DECLARATION

Please ensure you have read the separate guidance notes carefully and have answered all of the questions before signing the declaration.

I confirm that:

- I am authorised to sign this form on behalf of the ratepayer/owner named overleaf.
- The form is completed correctly, to the best of my knowledge and belief.
- I have read the separate guidance notes.
- The ratepayer/owner named overleaf shall not exceed its De Minimis threshold by accepting this Retail Relief.

Signed	
Name of business	
Position in organisation	
Telephone number	
Email address	
Date	

Please return your completed form to:

**Business Rates Team
Riverbank House
Bideford
Devon EX39 2QG
Telephone 01237 428700 Email business.rates@torridge.gov.uk**