



Non-Domestic Rates Application for Business Rate Relief for Public Houses

Relief is awarded under section 47 of the Local Government Finance Act as amended by the Localism Act 2003 and is subject to State Aid de minimis limits.

Account Reference	
Property Reference	
Rateable Value	

The Government announced a new relief scheme for pubs that have a rateable value of below £100,000. Under the scheme, eligible pubs will receive a £1,000 discount on their non-domestic rates bill. The relief will have effect for 2017-18 and 2018-19 only.

In order to confirm your entitlement to this relief can you please complete the application form and sign the declaration overleaf. Forms can be emailed to: business.rates@torridge.gov.uk or sent by post to the address on the back of the form.

APPLICATION FOR BUSINESS RATE RELIEF FOR PUBLIC HOUSES	
a) Full name of ratepayer/owner	
b) Full address of the property for which relief is claimed	
c) Address for correspondence (if different to above)	
e) Is the property used solely as a public house?	Yes <input type="checkbox"/> No <input type="checkbox"/> If no, please provide further details of what the property is also used for

STATE AID DE MINIMIS DECLARATION			
This award shall comply with the EU law on State Aid on the basis that, including this award, the ratepayer/owner named overleaf shall not receive more than €200,000 in total of De Minimis aid within the current financial year or the previous two financial years.			
Please list all previously received De Minimis aid below; including the total amount of this and any other rate relief you are being granted.			
Amount of de minimis aid	Date of aid	Organisation providing aid	Nature of aid
£		Local Authorities (for public house relief you do not need to specify the names of individual authorities)	Support for Public Houses

DECLARATION

Please ensure you have read the separate guidance notes carefully and have answered all of the questions before signing the declaration.

I confirm that:

- I am authorised to sign this form on behalf of the ratepayer/owner named overleaf.
- The form is completed correctly, to the best of my knowledge and belief.
- The ratepayer/owner named overleaf shall not exceed its De Minimis threshold by accepting this relief.

Signed	
Name of business	
Position in organisation	
Telephone number	
Email address	
Date	

Privacy Notice

Torridge District Council collects stores and processes your personal information in accordance with the requirements of the General Data Protection Regulation (Regulation (EU) 2016/679) and Data Protection Act 2018.

Our lawful basis has been determined as:

Legal Obligation – processing is necessary for us to comply with the law

Personal information provided on this form may be shared with other council services where this assists in the delivery of those services.

Personal information provided on this form may be shared with third parties where we are legally obliged to do so, or where this is necessary to enable us to provide the service requested.

To view our full privacy policy including information on your rights, how to contact the Data Protection Officer, data retention information, more detail on information sharing and how to provide feedback or make a complaint, please see the privacy pages of our website

Website: <http://www.torrIDGE.gov.uk/privacypolicy>

Alternatively, a full copy of our privacy policy can be viewed at our main office or a copy can be requested by writing to the Data Protection Officer at Riverbank House, Bideford, Devon, EX39 2QG

Please return your completed form to:

**Business Rates Team
Riverbank House
Bideford
Devon EX39 2QG
Telephone 01237 428700**