

**Council Tax Team**  
Torrige District Council  
Riverbank House  
Bideford  
Devon EX39 2QG

**T/no:** (01237) 428900  
**Email:** council.tax@torridge.gov.uk  
**Web:** www.torridge.gov.uk



**Office Hours (For Telephone Enquiries)**  
Mon - Thu 8.45 am to 5.00 pm  
Friday 8.45 am to 4.45 pm

---

Council Tax Account No:

Property Ref:

**Council Tax Exemption person with Diplomatic Privilege or Immunity  
(Class V)**

A dwelling which is the main residence in the United Kingdom of at least one person on whom privileges and immunities are conferred by the Diplomatic Privileges Act 1964, Commonwealth Secretariat Act 1966, Consular Relations Act 1968, or the Commonwealth Countries and Republic of Ireland (Immunities and Privileges) Order 1985, will be exempt from Council Tax:

To apply for this exemption complete the following:

Address of Property

Name/s of Occupant/s

Date above occupied

**Please submit proof of diplomatic privilege/immunity claiming this exemption under.**

Contact Telephone number:

Email Address:

**I declare that the information on this form is correct, to the best of my knowledge.**

Signature

Date

**WARNING: ANY PERSON WHO SUPPLIES FALSE INFORMATION MAY BE LIABLE TO PROSECUTION. YOU ALSO HAVE A LEGAL OBLIGATION TO INFORM TORRIDGE DISTRICT COUNCIL IF YOU HAVE A CHANGE OF CIRCUMSTANCES WHICH WOULD AFFECT THE DISCOUNT.**

Our lawful basis has been determined as:

Legal Obligation – in relation to personal data

Substantial Public Interest – in relation to ‘special category’ personal data

Personal information provided on this form may be shared with other council services where this assists in the delivery of those services.

Personal information provided on this form may be shared with third parties where we are legally obliged to do so, or where this is necessary to enable us to provide the service requested.

To view our full privacy policy including information on your rights, how to contact the Data Protection Officer, data retention information, more detail on information sharing and how to provide feedback or make a complaint, please see the privacy pages of our website

Website: <http://www.torridge.gov.uk/privacynotice/>

Alternatively, a full copy of our privacy policy can be viewed at our main office or a copy can be requested by writing to the Data Protection Officer at Riverbank House, Bideford, Devon, EX39 2QG.