

Council Tax Team
Torrige District Council
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Office Hours (For Telephone Enquiries)

Mon - Thu 8.45 am to 5.00 pm
Friday 8.45 am to 4.45 pm

Account Ref:

Property Ref:

Dear

Council tax: discount application for carers

PLEASE READ THE CONDITIONS OVERLEAF BEFORE COMPLETING THIS FORM

If there are less than two residents in a property, there will be a discount to reduce the council tax bill. When counting the number of residents in a property, for the purposes of discounts, Schedule 1 of the Local Government Finance Act 1992 states that a person who is engaged in providing care or support to another person and fulfils certain conditions should be disregarded. These conditions are specified overleaf.

Please complete the following for any such carers who are resident in premises for which you are the liable person.

Name of carer

Contact details

Home:

Work:

Mobile:

E-mail:

Address of premises where carer is resident

Name of person needing care

Address of person needing care

Is the carer related to the person needing care? (See condition 4 overleaf) **YES** **NO**

If yes, state relationship

If under 18 years old, please state date of birth

How many hours a week care does the carer provide?

Date care commenced

Please state which benefit, as listed below, that the person needing care receives.

(A copy of the award letter from the Department for Work & Pensions **MUST** be enclosed as proof of receipt of benefit)

Date benefit first received

I declare that the information on this form is correct, to the best of my knowledge.

Signature

Date

WARNING: ANY PERSON WHO SUPPLIES FALSE INFORMATION MAY BE LIABLE TO PROSECUTION. YOU ALSO HAVE A LEGAL OBLIGATION TO INFORM TORRIDGE DISTRICT COUNCIL IF YOU HAVE A CHANGE OF CIRCUMSTANCES WHICH WOULD AFFECT THE DISCOUNT.

THIS FORM SHOULD BE RETURNED TO THE COUNCIL TAX OFFICES AT THE ADDRESS SHOWN OVERLEAF WITHOUT DELAY

NOTE

If the carer has his/her own property, which has been left empty in order to provide care or support then that property maybe exempt from Council Tax. If the carer wishes to claim such exemption then he/she should write to the Council Tax office giving details.

CONDITIONS

(Council Tax (Additional Provisions for Discount Disregards) Regulations 1992, Schedule Part II)

1. The Person needing care must be in receipt of:
 - a) higher rate attendance allowance under Section 65 of the Social Security Contributions and Benefit Act 1992;
 - or b)The Personal Independence Payment (PIP) Daily living Component - Enhanced or Standard Rate;
 - or c) an increase in the rate of his disablement pension under Section 104 of the Act.
 - or d) an increase in a constant attendance allowance under the proviso to Article 14 of the Personal Injuries (Civilians) Scheme 1983, or under Article (1) (b) of the Naval, Military and Air Forces etc. (Disablement and Death) Service Pensions Order 1983 (including that provision as applied, whether with or without modifications, by any other instrument).
2. The carer must be resident in the same dwelling as the person to whom he/she is providing care.
3. The carer must be providing that care for at least 35 hours per week.
4. The carer is not a disqualified relative of the person needing care.

A disqualified relative of another is:

- a) a spouse or partner **or** b) a parent of a child under 18 years old

Torrige District Council collects, stores and processes your personal information in accordance with the requirements of the General Data Protection Regulation (Regulation (EU) 2016/679) and Data Protection Act 2018.

Our lawful basis has been determined as:

Legal Obligation – in relation to personal data

Substantial Public Interest – in relation to ‘special category’ personal data

Personal information provided on this form may be shared with other council services where this assists in the delivery of those services.

Personal information provided on this form may be shared with third parties where we are legally obliged to do so, or where this is necessary to enable us to provide the service requested.

To view our full privacy policy including information on your rights, how to contact the Data Protection Officer, data retention information, more detail on information sharing and how to provide feedback or make a complaint, please see the privacy pages of our website

Website: <http://www.torrige.gov.uk/privacynotice/>

Alternatively, a full copy of our privacy policy can be viewed at our main office or a copy can be requested by writing to the Data Protection Officer at Riverbank House, Bideford, Devon, EX39 2QG.