

SITE LICENCE APPLICATION

Mobile Homes Act 2013
Caravan Sites and Control of Development Act 1960
Public Health Act 1936



We/I hereby apply for a Site Licence to use the land described below and as shown on the accompanying plan marked in red as a site on which **caravans and/or tents** may be occupied

NB – Please complete this form using capitals

Applicant's/ s' name	
Applicant's/ s' address including postcode	Site address (if different) including postcode
Tel no:	
Email:	
Are you the owner or tenant of the land in question?	Please tick a box: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant
If tenant, how long was the tenancy granted for?	_____ Years
What is the area of the site in hectares?	
Have you had a site licence revoked within the last 3 years?	Please tick a box: <input type="checkbox"/> Yes <input type="checkbox"/> No
What is the maximum number of pitches (being applied for) for occupation on the site at any one time?	Permanent Residential Caravans..... Static Holiday Caravans..... Touring caravans..... Tents.....
Provide details of arrangements for the following:	
<u>Water supply</u> The site is supplied by (please tick a box):	
<input type="checkbox"/> Mains water supply <input type="checkbox"/> Private water supply (eg borehole)	
Tents only – number of water supply points on the site.....	
Are drainage gullies available at water supply points? Yes / No (delete as appropriate)	
Are soakaways present at water supply points? Yes / No (delete as appropriate)	
<u>Sewage disposal</u> The site is served by a (please tick a box):	
<input type="checkbox"/> Mains sewer <input type="checkbox"/> Septic tank <input type="checkbox"/> Other (please describe).....	
<u>Power Installations</u>	
Electrics last inspected/tested..... Gas last inspected/tested.....	
<u>Emergency telephone number</u>	
<u>Site Lighting</u>	
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.....	
.....	

Sanitation Number of WCs..... Number of urinals..... Number of showers..... Number of wash hand basins.....	Male	Female Not applicable
Number of chemical closet disposal points		
Fire precautions Have you carried out a fire risk assessment If so when was this last reviewed?	Please tick a box: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Please provide the following information that relates specifically to this site: Note: this Authority can only issue a site licence if planning consent has been granted for such use at this site.	Planning permission application no:
	Date planning permission obtained:
	Date on which planning permission will expire (if applicable):

NOTE

A site plan to a scale of not less than 1/500 must accompany this application edged in red to show the positions of any static caravan standings (noting any units intended to be used for residential purposes), any areas allocated to touring caravans and tents, and:

- Foul and surface water drainage
- Roads and footpaths
- Toilet and washing facilities, stores and other buildings
- Water supply points
- Recreational spaces
- Parking
- Emergency telephone
- Electrical hook-ups

Sites that include residential units only:

Click on link for fees and charges

<http://www.torridge.gov.uk/article/12721/Financial-Services-Publications>

Applicant's signature:

Dated:

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Please return to:

Environmental Protection Team
Torridge District Council
Riverbank House
BIDEFORD
Devon
EX39 2QG

OR

email to: environmental.protection@torridge.gov.uk

If you have any queries, please ring: 01237 428810

Privacy Notice

Torrige District Council collects stores and processes your personal information in accordance with the requirements of the General Data Protection Regulation (Regulation (EU) 2016/679) and Data Protection Act 2018.

Our lawful basis has been determined as:

- Public Task – in relation to personal data

Personal information provided on this form may be shared with other council services where this assists in the delivery of those services.

Personal information provided on this form may be shared with third parties where we are legally obliged to do so, or where this is necessary to enable us to provide the service requested.

To view our full privacy policy including information on your rights, how to contact the Data Protection Officer, data retention information, more detail on information sharing and how to provide feedback or make a complaint, please see the privacy pages of our website

Website: <http://www.torrige.gov.uk/privacypolicy/>

Alternatively, a full copy of our privacy policy can be viewed at our main office or a copy can be requested by writing to the Data Protection Officer at Riverbank House, Bideford, Devon, EX39 2QG