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Date: 23 April 2013

**MEETING OF OVERVIEW & SCRUTINY
 (Internal)
 COMMITTEE**

On:	30 April 2013	At:	10.00am
Venue:	Town Hall, Bideford		

NOTICE OF MEETING

To:	Councillor PR Collins (Chair) Councillor BM Edwards (Vice Chair) Councillors: P Davies, M Footitt, J Whittaker, P Watson, TJ Johns and A J Symons Non elected Members: Mr R Baker, Mr M Pearce and Mr I Harper
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Members are requested to turn off their mobile phones for the duration of the meeting

AGENDA

PART I - (OPEN SESSION)

1.	Apologies for Absence and Welcomes
2.	Confirmation of Minutes of the Meeting held on 26 March 2013 Minutes
3.	Declaration of Interests Members with interests should refer to the agenda item and describe the nature of their interest when the item is considered.
4.	Agreement of Agenda Items Part I and II

5.	Urgent Matters brought forward with the permission of the Chair
6.	Parking To receive a presentation from the Parking Service Manager
7.	Grounds Maintenance Contract To receive a presentation from the Corporate Property Manager
8.	Update on TDC Grant Scheme run by ND+ Report (To follow)
9.	Working Group - Town Council and use of Offices Verbal update from Councillor Watson, Councillor Footitt and Mr Harper
10.	Scoping of Future Work Projects - Appledore Fishdock
11.	Planning review
12.	Monthly Business Report Report
13.	Action List and Working Groups Consideration of Forward Plan 2012/2013
	<u>EXCLUSION OF THE PUBLIC</u> The Chairman to move:- That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.
	PART II (CLOSED SESSION) There are no Part II items

COMMITTEE ORGANISER:	Lorraine Inch – 01237 428705
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