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Date: 31 July 2012

**MEETING OF OVERVIEW & SCRUTINY
(Internal)
COMMITTEE**

On:	7 August 2012	At:	10.00am
Venue:	Committee Room, Riverbank House, Bideford		

NOTICE OF MEETING

To:	Councillor PR Collins (Chair) Councillor BM Edwards (Vice Chair) Councillors: P Davies, K Murdoch, M Footitt, J Whittaker, P Watson, TJ Johns and A J Symons Non elected Members: Mr R Baker and 2 Vacancies
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Members are requested to turn off their mobile phones for the duration of the meeting

AGENDA

PART I - (OPEN SESSION)

1.	Apologies for Absence
2.	Confirmation of Minutes of the Meeting held on 26 June 2012 Minutes
3.	Declaration of Interests Members with interests should refer to the agenda item and describe the nature of their interest when the item is considered.
4.	Agreement of Agenda Items Part I and II

5.	Urgent Matters brought forward with the permission of the Chair
6.	Lean Review Verbal update from Doug Claydon
7.	Full Council – report from Working Group Progress Report from Solicitor Progress Report Draft Questionnaire
8.	Future Budget setting timescale and methodology
9.	Independent member update on position and future training Verbal update by the Solicitor
10.	Capital Bidding Process Working Group Update from Steve Harding
11.	Update on use of recording equipment
12.	Burton Art Gallery Verbal update by Councillor Collins
13.	Planning Project Update
14.	Monthly Business Report
15.	Scoping of Future Work Projects – set up working group for Communication and Consultation - (agree membership, Chair, remit, officer support)
16.	Forward Plan Action List and Working Groups Consideration of Forward Plan 2011/2012
	<u>EXCLUSION OF THE PUBLIC</u> The Chair to move:- That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.
	PART II (CLOSED SESSION) There are no Part II items

COMMITTEE ORGANISER:

Lorraine Inch – 01237 428703